

**2003 – 2004 COD Technical Reference
September 2003**

Change Tracking Log

Updates to COD Technical Reference		
Section	Change(s) Made	Page(s)
Volume I – Getting Started		
Volume I, Section 2 – Overview of Changes from 2002-2003 to 2003-2004	Updated Overview of Changes Table re:	
	<ul style="list-style-type: none"> Added Full Participant Edit 115 (Full Participants only) 	1 – 2 – 6
	<ul style="list-style-type: none"> Added Full Participant Warning Edit 116/Pell Phase-In Edit 398 (Full Participants and Pell Phase-In Participants only) 	1 – 2 – 7
	<ul style="list-style-type: none"> Added Pell SSN/Name/Date of Birth Change Report 	1 – 2 – 7
Volume II – Common Record Full Participant Technical Reference		
Volume II – Table of Contents	Updated TOC to reflect changes	II – i
Volume II, Section 1 – Full Participant Implementation Guide	Updated Batch Processing Business Rules re: <ul style="list-style-type: none"> The SAIG transmission header (O*N01) and trailer (O*N99) are not required for batch submission to the COD System COD populates the first 26 characters of the Common Record Document ID in positions 42-67 of the SAIG Transmission batch header (O*N05) and trailer (O*N95) on all response records, overwriting any data that is included in these positions on the incoming record. 	II – 1 – 23
Volume II, Section 1 – Full Participant Implementation Guide	Removed references to a Response Code of Duplicate. The Response complex element 'D'uplicate is not currently in use.	II – 1 – 28
Volume II, Section 1 – Full Participant Implementation Guide	Added Document Submissions of One Detailed Record section.	II – 1 – 34
Volume II, Section 1 – Full Participant Implementation Guide	Removed <DefaultOverpayCode> from the Minimal Elements Required for Processing for establishing a DL Subsidized and Direct Loan Unsubsidized award. This tag is required for DL PLUS awards only	II – 1 – 36
Volume II, Section 1 – Full Participant Implementation Guide	Updated the Data Elements Pulled from the CPS section for the following: <ul style="list-style-type: none"> Removed email address as data element pulled from CPS when not present on Common Record or COD database Added First Name as data element pulled from CPS when not present on Common Record or 	II – 1 – 63

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	<p>COD database</p> <ul style="list-style-type: none"> Clarified data elements are only pulled from CPS fro Direct Loan subsidized and unsubsidized awards, not PLUS awards 	
Volume II, Section 3 – Common Record Layout	Updated <DefaultOverpayCode> to be Optional for DL Sub and DL Unsub. This tag is required for DL PLUS awards only. Removed nil=true as a valid value. This tag is not nillable in the 2.0 Common Record schema	II – 3 – 22
Volume II, Section 3 – Common Record Layout	Updated description and valid values for the <HPPAIndicator> tag. Tag is used to indicate student eligible for additional unsubsidized loan due to enrollment in Health Professional Programs	II – 3 – 23
Volume II, Section 3 – Common Record Layout	Updated Format and Valid Values for the <ResponseCode> and <DocumentStatusCode> fields. The valid value 'D'uplicate is not currently in use.	II – 3 – 41
Volume II, Section 3 – Common Record Layout	Updated the Common Record Physical Record Layout section regarding COD 4000 bytes per line limitation	II – 3 – 45
Volume II, Section 4 – Full Participant Edit Codes	Updated Edit 043 condition, message, and how to fix record. Removed reference to Pell Administrative Relief. Updated nearest corresponding edit column to include Direct Loan Origination/Change Reject edit B4	II – 4 – 14
Volume II, Section 4 – Full Participant Edit Codes	Updated Edit 061 nearest corresponding edit column to include Pell Phase-In Participant edit 420	II – 4 – 20
Volume II, Section 4 – Full Participant Edit Codes	Updated Edit 062 nearest corresponding edit column to include Pell Phase-In Participant edit 405	II – 4 – 20
Volume II, Section 4 – Full Participant Edit Codes	Updated Edit 071 condition, message, and how to fix record. Removed reference to Pell Administrative Relief. Updated nearest corresponding edit column to include Direct Loan Disbursement edit 63	II – 4 – 26
Volume II, Section 4 – Full Participant Edit Codes	<p>Added the following COD edit:</p> <ul style="list-style-type: none"> 115 - Student referred to DCS but repayment schedule not established, no further disbursements can be accepted for this student for this award year 	II – 4 – 33
Volume II, Section 4 – Full Participant Edit Codes	<p>Added the following COD edit:</p> <ul style="list-style-type: none"> 116 - SSN, Date of Birth and/or Last Name have NOT been updated in the COD system 	II – 4 – 34
Volume II, Section 4 – Full Participant Edit Codes	Updated note concerning Pell Data Request Codes. Note incorrectly referred to Volume VII instead of Volume VIII, Section 8 – COD Reports for information regarding Data Requests	II – 4 – 35

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Updates to COD Technical Reference		
Section	Change(s) Made	Page(s)
Volume III – Pell Grant Phase-In Participant Technical Reference		
Volume III, Section 1 – Pell Grant Phase-In Participant Implementation Guide	Revised “Yearly Processing Cycle Activity” section to refer to Extended Processing rather than Administrative Relief	III – 1 – 5
Volume III, Section 1 – Pell Grant Phase-In Participant Implementation Guide	Revised “Pell Positive Disbursement After Deadline” section to refer to Extended Processing rather than Administrative Relief	III – 1 – 15
Volume III, Section 2 – Pell Grant Phase-In Participant Message Classes	Updated Pell Grant Message Class table to include the Batch ID for the following report: <ul style="list-style-type: none"> SSN/Name/DOB Change Report - #S 	III – 2 – 15
Volume III, Section 2 – Pell Grant Phase-In Participant Message Classes	Updated Pell Grant Message Class table to include the following reports: <ul style="list-style-type: none"> Pre-formatted Pending Disbursement Report Delimited Pending Disbursement Report Pre-formatted Funded Disbursement Report Delimited Funded Disbursement Report 	III – 2 – 15
Volume III, Section 4 – Pell Grant Phase-In Participant Edit Codes	Added the following Pell edit <ul style="list-style-type: none"> 398 - SSN, Date of Birth and/or Last Name have NOT been updated in the COD system 	III – 4 – 33
Volume III, Section 4 – Pell Grant Phase-In Participant Edit Codes	Updated edit 405 COD Web Site Edit Codes column to include Full Participant edit 062	III – 4 – 35
Volume III, Section 4 – Pell Grant Phase-In Participant Edit Codes	Removed Full Participant edit 062 from the COD Web Site Edit Codes field for edit 406	III – 4 – 35
Volume III, Section 4 – Pell Grant Phase-In Participant Edit Codes	Removed reference to setting POP flag from condition of edit code 411	III – 4 – 37
Volume III, Section 4 – Pell Grant Phase-In Participant Edit Codes	Updated edit 417 How to Fix column to include reference to Extended Processing	III – 4 – 40
Volume III, Section 4 – Pell Grant Phase-In Participant Edit Codes	Updated edit 420 COD Web Site Edit Codes column to include Full Participant edit 061	III – 4 – 41
Volume III, Section 4 – Pell Grant Phase-In Participant Edit Codes	Added the following Pell edit <ul style="list-style-type: none"> 499 – Student referred to DCS but repayment schedule not established, no further disbursements can be accepted for this student for this award year 	III – 4 – 46
Volume IV – Direct Loan Phase-In Participant Technical Reference		
Volume IV, Section 1 – Direct	Removed reference to online requests for Direct Loan	IV – 1 – 37

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Section	Change(s) Made	Page(s)
Loan Phase-In Participant Implementation Guide	Batch Acknowledgements to be resent. Web site functionality does not enable users to request that batch acknowledgements be resent.	
Volume IV, Section 2 – Direct Loan Phase-In Participant Message Classes	Removed the Disbursement Activity Not Yet Booked at Servicing Report from the message class table. This report is no longer available.	IV – 2 – 2
Volume IV, Section 2 – Direct Loan Phase-In Participant Message Classes	Updated Direct Loan Message Class table to include Batch IDs for the following reports: <ul style="list-style-type: none"> • Duplicate Student Borrower Report (Comma-Delimited) – DS • Duplicate Student Borrower Report (Pre-formatted) – DS • Inactive Loans Report (Comma-Delimited) – IL • Inactive Loans Report (Pre-formatted) – IL • SSN/Name/DOB Change Report (Comma-Delimited) – #S • SSN/Name/DOB Change Report (Pre-formatted) – #S • Delinquent Borrowers Report (Pre-formatted) – DB • Direct Loan Delinquency File – DQ • Entrance Counseling Results (Comma-Delimited) – EC • Entrance Counseling Results (Pre-formatted) – EC • Entrance Counseling Results (Fixed-Length) – EC • Exit Counseling Results (Comma-Delimited) – XC • Exit Counseling Results (Pre-formatted) – XC • Exit Counseling Results (Fixed-Length) – XC 	IV – 2 – 2
Volume IV, Section 4 – Direct Loan Phase-In Participant Edit Codes	Added the following Direct Loan Origination/Change Reject edit <ul style="list-style-type: none"> • B4 – New Loan or an increase to the Loan Amount Approved Received After the End of the Program Year and School Has Not Been Granted Extended Processing 	IV – 4 – 11
Volume IV, Section 4 – Direct Loan Phase-In Participant Edit Codes	Added the following Direct Loan Disbursement edit <ul style="list-style-type: none"> • 63 – Disbursement or Disbursement Adjustment Received After the End of Program Year and School Has Not Been Granted Extended Processing 	IV – 4 – 19

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Updates to COD Technical Reference		
Section	Change(s) Made	Page(s)
Volume V – Direct Loan and Pell Grant Combination System Supplement		
Volume V – Table of Contents	Updated TOC to reflect changes	V – i
Volume V, Section 2 – Combination System Message Classes	Updated document title to include Volume V reference	V – 2 – 1
Volume V, Section 3 – Combination System Record Layouts	Updated the “Direct Loan External Import Loan Origination Add File” layout: <ul style="list-style-type: none"> CPS Transaction Number, Field #79 - updated valid content 	V – 3 – 14
Volume V, Section 3 – Combination System Record Layouts	Updated Direct Loan, Loan Origination Export Import Change Number: <ul style="list-style-type: none"> S016 - Borrower’s Date of Birth – updated the valid date range 	V – 3 – 23 and V – 3 – 33
Volume V, Section 3 – Combination System Record Layouts	Updated Pell, External Origination Add/Change Record <ul style="list-style-type: none"> Processing Notes/Edits - added a processing note 	V – 3 – 76
Volume V, Section 3 – Combination System Record Layouts	Updated the “Pell Grant External Disbursement Add/Change Record” layout <ul style="list-style-type: none"> Action Type - updated valid content 	V – 3 – 85
Volume VI – Direct Loan Tools		
Volume VII – School Testing Guides		
Volume VIII – Appendices		
Volume VIII: Table of Contents	Updated TOC to reflect changes	VIII – i
Volume VIII, Section 2 – Funding Methods	Updated Reimbursement funding control business rules and Direct Loan Processing Options and Funding Controls table. Direct Loan schools receive an initial CFL prior to submitting actual disbursements	VIII – 2 – 5
Volume VIII, Section 2 – Funding Methods	Updated Relationship between Pell Processing Options and Funding Controls table. Cash Monitoring 1 (CM1) Schools can only submit actual disbursements up to 7 calendar days in advance	VIII – 2 – 8
Volume VIII, Section 4 – State, Jurisdiction, and Country Codes	Replaced Phase-In Participant country codes with Foreign Address code (FC). Added double asterisks and corresponding note at bottom of Phase-In Participant state/jurisdiction/country codes that indicates “**For foreign addresses, FC should be placed in the state field.”	VIII – 4 – 1
Volume VIII, Section 4 – State, Jurisdiction, and Country Codes	Updated Full Participant state/jurisdiction codes. Code for Guam is GM, GU or GUM.	VIII – 4 – 3
Volume VIII, Section 5 – System	Corrected typo in heading. Heading referenced Volume	VIII – 5 – 1

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Section	Change(s) Made	Page(s)
Security	VII rather than VIII	
Volume VIII, Section 8 – COD Reports	Updated TOC to include the Pell SSN/Name/Date of Birth Change Report. Updated TOC page numbers to reflect changes	VIII – 8 – 1
Volume VIII, Section 8 – COD Reports	Updated summary of Pell Grant Reports table to include the SSN/Name/Date of Birth Change Report	VIII – 8 – 3
Volume VIII, Section 8 – COD Reports	Updated Pell Data Request business rules to indicate that schools can submit data requests via SAIG batch or the COD web site	VIII – 8 – 3
Volume VIII, Section 8 – COD Reports	Updated Pell Data Request record layout, field position 54 – 76, Origination ID, valid values to indicated Blank as valid value for Full Participant schools	VIII – 8 – 6
Volume VIII, Section 8 – COD Reports	Updated Multiple Reporting Record business rules re: <ul style="list-style-type: none"> Added MRR can be requested by the school via the COD web site Removed business rule regarding MRR being a retransmission of the most recent MRR generated by COD 	VIII – 8 – 16
Volume VIII, Section 8 – COD Reports	Updated Reconciliation Report business rules re: <ul style="list-style-type: none"> Added Reconciliation Report can be requested by the school via the COD web site 	VIII – 8 – 22
Volume VIII, Section 8 – COD Reports	Updated Reconciliation Report record layout, field position 30-52, Origination ID, valid values to indicated Blank as valid value for Full Participant schools	VIII – 8 – 23
Volume VIII, Section 8 – COD Reports	Updated Year-To-Date Report business rules re: <ul style="list-style-type: none"> Added Year-To-Date Report can be requested by the school via the COD web site 	VIII – 8 – 25
Volume VIII, Section 8 – COD Reports	Updated Year-To-Date Report record layout (Origination) re: <ul style="list-style-type: none"> Field Positions 2-24, Origination ID, to reflect valid value of BLANK for Full Participants Field Positions 217-217, Accepted Enrollment Status, to indicate valid value of BLANK for Full Participants Field Positions 286-294, Student Current SSN, to reflect BLANK not a valid value Field Positions 311-336, Batch ID, description and valid value to reflect BLANK 	VIII – 8 – 26 VIII – 8 – 34 VIII – 8 – 39 VIII – 8 – 40
Volume VIII, Section 8 – COD Reports	Updated Pell Year-to-Date Report record layout (Disbursement). The following twelve Full Participant data elements were added to the filler space at the end of the Disbursement section of the record layout:	VIII – 8 – 41

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Section	Change(s) Made	Page(s)
	<ul style="list-style-type: none"> ▪ Disbursement Process Date (position 130-137) ▪ Routing ID (position 138-145) ▪ Financial Award Year (position 146-149) ▪ Attended Campus Pell ID (position 150-155) ▪ Student's Last Name (position 156-171) ▪ Student's First Name (position 172-183) ▪ Student's Middle Initial (position 184-184) ▪ Student's Current SSN (position 185-193) ▪ Student's Date of Birth (position 194-201) ▪ Disbursement Sequence Number (position 203-203) ▪ Disbursement Release Indicator (position 204-204) ▪ Previous Disbursement Sequent Number (position 205-206) <p>Modified the Unused field to reflect addition of data elements</p>	
Volume VIII, Section 8 – COD Reports	Added SSN/Name/Date of Birth Change Report information to the Pell Grant Report Section.	VIII – 8 – 49
Volume VIII, Section 8 – COD Reports	Updated ESOA Report business rules re: <ul style="list-style-type: none"> • Added ESOA Report can be requested by the school via the COD web site 	VIII – 8 - 51
Volume VIII, Section 8 – COD Reports	Updated the Funded Disbursement List business rules re: <ul style="list-style-type: none"> • The FDL Report displays all disbursements that have been funded (Pushed Cash/Just-in-Time funding method schools only) • The FDL Report is available on the COD web site in PDF format 	VIII – 8 - 59
Volume VIII, Section 8 – COD Reports	Updated description of the SAS Report.	VIII – 8 - 61
Volume VIII, Section 8 – COD Reports	Updated SAS Report business rules re: <ul style="list-style-type: none"> • Updated business rule to indicate once a school has closed out for a specific program year, the school will no longer receive the SAS for that year. • Updated business rule to indicate that schools can customize the SAS via the COD web site 	VIII – 8 - 61
Volume VIII, Section 8 – COD Reports	Updated the SAS Fixed Length Record Layout fields 15-16 in Section VI Loan Detail, Loan Level (Record Type "L") valid values. Can be blank is a valid value for these fields	VIII – 8 – 70

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Section	Change(s) Made	Page(s)
Volume VIII, Section 8 – COD Reports	Updated Direct Loan Pending Disbursement List business rules to indicate that schools can change the default format via the COD web site	VIII – 8 -114
Volume VIII, Section 8 – COD Reports	Updated Direct Loan Funded Disbursement List business rules to indicate that schools can change the default format via the COD web site.	VIII – 8 -115
Volume VIII, Section 8 – COD Reports	Updated description of 30 Day Warning Report to indicate report shows unbooked loans for which the COD System has not received the required elements for “booking” a loan within 120 calendar days prior to the disbursement date or 30 calendar days after the disbursement date	VIII – 8– 115
Volume VIII, Section 8 – COD Reports	Removed the references to the Disbursement Activity Not Yet Booked at Servicing Report as this report is no longer available	VIII – 8– 115
Volume VIII, Section 8 – COD Reports	Updated the 30 Day Warning Report business rules to indicate that schools can change the default format via the COD web site. Also, removed extraneous business rule	VIII – 8– 116
Volume VIII, Section 8 – COD Reports	Updated the Inactive Loan Report business rules to indicate that schools can change the default format via the COD web site	VIII – 8– 118
Volume VIII, Section 8 – COD Reports	Updated the Duplicate Student Borrower Report business rules to indicate that schools can change the default format via the COD web site	VIII – 8– 119
Volume VIII, Section 8 – COD Reports	Updated the DL SSN/Name/Date of Birth Report business rules to indicate that schools can change the default format via the COD web site	VIII – 8– 120
Volume VIII, Section 8 – COD Reports	Updated Direct Loan Rebuild business rules to indicate that schools can request a DL Rebuild via the COD web site	VIII – 8– 121
Volume VIII, Section 8 – COD Reports	Updated Direct Loan Rebuild Origination Record, field 153, position 1039 – 1059, MPN Identification, valid values to indicate Program Year range 00 -05 due to COD ability to link loans to MPNS from the most current processing year cycle	VIII - 8 –150